



Submit your completed application
to our business office located at:
5600 SW 29th St.
Topeka, KS 66614
or fax your application to (785) 271-5051

EMPLOYMENT APPLICATION

PLEASE PRINT YOUR ANSWERS LEGIBLY

Name _____ Date: _____

Current address _____
Street City State Zip

How long have you lived there? ___ yrs. ___ months If less than 7 yrs: Previous City(s)/State(s) of residence _____

Home Phone (_____) _____ - _____ Cell Phone (_____) _____ - _____ Other (_____) _____ - _____

Email Address: _____

Social Security No. _____ - _____ - _____ Are you 18 years of age or older? Yes No

Position applied for Finish Carpenter Framing Carpenter Painter Laborer

Wages desired \$ _____ . _____ /hr (must be filled out) How many hours can you work weekly? _____

What date can you start? ___/___/_____ How did you hear about us? _____

SCHOOL HISTORY

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	YEAR GRADUATED	MAJOR & DEGREE
High School				
College				
Business/Trade School				

MISCELLANEOUS

Have you ever been convicted of a felony? No Yes

If yes, please explain: _____

Do you have a valid driver's license? Yes No Do you have reliable transportation? Yes No

Driver's License # _____ State of issue: _____ Expiration Date: _____

Have you had any accidents during the past three years? Yes No How many? _____

Have you had any moving violations in the last three years? Yes No How many? _____ Operator Commercial (CDL)

Have you ever been sited for driving under the influence of alcohol or any banned substance? Yes No

If yes, please explain: _____

FOR OFFICE USE: Finish Carpenter Framing Carpenter Laborer Painter CL JN JB
Source: _____ Interview: _____

CONSTRUCTION SKILLS

Please rank your skill level on the trades below on a scale of 1-5, 5 being highest.

Skill	5	4	3	2	1	No experience
Cabinets	<input type="checkbox"/>					
Framing	<input type="checkbox"/>					
Brick	<input type="checkbox"/>					
Paint	<input type="checkbox"/>					
Doors	<input type="checkbox"/>					
Stain	<input type="checkbox"/>					
Rafters	<input type="checkbox"/>					
Drywall	<input type="checkbox"/>					
Siding	<input type="checkbox"/>					
Decks	<input type="checkbox"/>					
Stairs	<input type="checkbox"/>					
Electric	<input type="checkbox"/>					
Trim	<input type="checkbox"/>					
Tile	<input type="checkbox"/>					
Railings	<input type="checkbox"/>					
Baths	<input type="checkbox"/>					
Windows	<input type="checkbox"/>					
Wallpaper	<input type="checkbox"/>					

Please mark the tools that you own and are willing to use on the job:

- | | |
|--------------------------------------|--|
| <input type="checkbox"/> Power miter | <input type="checkbox"/> Table saw |
| <input type="checkbox"/> Skill saw | <input type="checkbox"/> Cordless drill |
| <input type="checkbox"/> Ladder | <input type="checkbox"/> Pneumatic tools |
| <input type="checkbox"/> Compressor | <input type="checkbox"/> Other: _____ |

WORK EXPERIENCE

Please list your work experience beginning with your most recent job held. If you were self-employed, give firm name.

Name of employer: _____ City/State: _____, _____ Phone number: (____) _____ - _____ Your last job title: _____ Reason for leaving (be specific): _____ List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company: _____ _____ _____	Name of last Supervisor _____	Employment Dates From: _____ / _____ <small>Month / Year</small> To: _____ / _____ <small>Month / Year</small>	Pay or Salary Start: _____ Final: _____
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Name of employer: _____ City/State: _____, _____ Phone number: (____) _____ - _____ Your last job title: _____ Reason for leaving (be specific): _____ List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company: _____ _____ _____	Name of last Supervisor _____	Employment Dates From: _____ / _____ <small>Month / Year</small> To: _____ / _____ <small>Month / Year</small>	Pay or Salary Start: _____ Final: _____
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

REFERENCES

Please list two references other than relatives or previous employers.

Name: _____	Name: _____
Position: _____	Position: _____
Company: _____	Company: _____
Address: _____ _____	Address: _____ _____
Phone: (____) _____ - _____	Phone: (____) _____ - _____

AGREEMENT and DISCLOSURE
(Please read carefully before signing)

I certify that I have personally completed this employment application and all the information on this application is accurate and complete to the best of my knowledge. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with *Winston Brown Construction* creates an actual or implied contract of employment. I understand that if I accept employment with *Winston Brown Construction* it will be an at-will basis. This means that either *Winston Brown Construction* or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by *Winston Brown Construction*. I release *Winston Brown Construction* and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I agree to submit to physical, if requested by *Winston Brown Construction*. I release *Winston Brown Construction* and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I understand that *Winston Brown Construction* will obtain one or more consumer reports or investigative consumer reports (or both) about me for employment purposes. These purposes may include hiring, contract, assignment, promotion, re-assignment, and termination. The reports will include information about my character, general reputation, personal characteristics, and mode of living.

Winston Brown Construction will obtain these reports through a consumer reporting agency. The consumer reporting agency is Research Information Services LLC (RIS). RIS's address is 2741 39th St., Topeka, KS 66617. RIS's telephone number is (785) 235-6767.

To prepare reports, RIS may investigate my education, work history, professional licenses and credentials, references, address history, social security number validity, right to work, criminal record, lawsuits, driving record, credit history, and any other information with public or private information services.

I understand that I may obtain a copy of any report that RIS provides and RIS files about me by mail by providing identification to RIS. If I do, RIS will provide me help to understand files, including trained personnel and an explanation of any codes.

If RIS obtains any information by interview, I have the right to obtain a complete and accurate disclosure of the scope and nature of the investigation performed.

My signature below certifies my acknowledgement and receipt of this disclosure.

Signature of applicant: _____

Date: _____

Printed Name: _____

Winston Brown Construction is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure that opportunity for employment with Winston Brown Construction depends solely on your qualifications.

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